



Pre-Registration for StarLight Certification

Application Pack



Reserva Starlight



# Application Pack

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# 1. Introduction

Thank you for your interest in applying to become a Starlight Certified Tourist Reserve®.

Certification may be requested by the legal representative of any public or private body (including administrative bodies, organisations, institutions, associations and companies) with authority over a candidate Starlight Reserve and responsibility for any associated science and/or cultural tourism operating in the area. Private owners of suitable sites and resources who wish to develop such activities may also apply.

The first step in the Certification process is completion of this form and submission of documentary evidence that:

1. The applicant is legally entitled to represent the candidate Starlight content is protected by Intellectual and Industrial Property.
2. The applicant or the institution that he or she is representing is formally bound by the La Palma Starlight Declaration and intends to comply with and promote the general principles of sustainability;
3. The applicant is in strict compliance with the conditions set out in the Starlight Certification System Procedure.



## 2. Admission procedure

### Request for information

All entities wishing to certify a Starlight Reserve in accordance with the criteria established by the Starlight Tourism Certification System should send a written request to the Starlight Foundation (certification@starlightfoundation.org). Once the request is received, the Starlight Foundation will send details of the certification procedure together with an Application Pack free of charge.

### Pre-Registration

The completed Application Pack should be returned to the Foundation together with any **information available about the zone to be certificated** as a Reserve. This should include data on sky quality and any existing or planned activities

culture.

The applicant is required to pay the registration fee at this time.

This requirement is not solely administrative. The data will also be used to identify any potential incompatibilities or problems that could affect the initial phase of the certification process.

The Starlight Foundation will examine the application to determine whether it meets the minimum conditions required to proceed with the certification process. If the conditions are met the Starlight Foundation will issue details of the audit fees, which must be officially accepted before the audit process can begin.

### Admission to the audit process

Once the audit fees have been accepted and the audit details have been agreed the applicant will be required to make payment. On receipt of payment the Starlight Foundation will appoint two independent experts to perform the audit.

### Audit

Before the audit commences the Starlight Foundation will provide the applicant body with the "Audit Contents and Astronomical Data Acquisition Guide (normally in electronic format).

The Guide sets out the audit methodology and standards for the acquisition of data to be used in field analysis and verification.

Once it has been collected, the applicant should submit all of the required data and information so that the audit of the candidate Reserve can begin.

### Certification

Once the audit has been conducted, the auditor(s) will send their reports to the Starlight Foundation, which will then decide whether a certificate is to be awarded.

If the decision is positive the location will be certified as a Starlight Reserve for the period determined by the Starlight Certification Committee.

Regardless of the outcome, the Foundation will provide the applicant body with copies of the auditors' reports together with recommendations for improving sky protection and star tourism infrastructure, activities and services.



# 3. Pre-Registration Form

## Information required \*:

\* The data controller, Fundación Starlight, will process the personal data in order to manage the information corresponding to the legal representatives, signatories, employees, collaborators and other contact persons and the applicant for the issuance of Starlight certifications. You can exercise your rights of access, rectification, deletion and others, as explained in the additional information, which appears in our privacy policy, at [www.fundacionstarlight.org](http://www.fundacionstarlight.org)

## NAME OF ORGANIZATION AND CONTACT DATA

<b>1. Name of organization</b>		
Postal Address		
E-mail address		
Phone / Fax		
<b>2. Person or body making the application</b>		
Name		
Address		
E-mail address		
NI / Company Reg No		
Phone / Fax		
<b>3. Director/Project Manager</b>		
Name		
Position		
E-mail address		
Phone / Fax		
<b>4. Contact Person</b>		
Name		
Position		
E-mail address		
Phone / Fax		



## NATURE OF ORGANIZATION

**5. Public or private**

**6. Geographical scope<sup>1</sup>**

**7. Geographical region of activity<sup>2</sup>**

**9. Principal activities.**

*Please choose all that apply.*  
Please provide a brief description

Governance and management of the proposed area

Other

**10. Number of employees**

**11. If a foundation, association, NGO or similar, number of members and or supporters**

**12. Membership of other organizations, associations or professional bodies<sup>4</sup>**



**13. Main partnerships, alliances, consortia, etc with other agencies**

*Please provide details*

**14. Activities, events, research, case studies etc produced to date.**

*Please provide details*

**15. Scientific, educational and/or tourism conventions attended.**

*Please provide details*

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## NATURE AND CHARACTERISTICS OF THE CANDIDATE STARLIGHT RESERVE

**16. Does the candidate area have a special designation, for example Biosphere Reserve or National Park?**

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**17. Candidate Starlight Reserve: name, location (geographical coordinates), area**

<p>Location <i>Country, region</i></p>	
<p>Zone: location and boundaries (UTM coordinates and/or latitude and longitude) of the site and approximate surface</p>	

**18. Description of the area, borders and buffer zones. SKY-QUALITY PARAMETERS**

Please complete this section with as much quantitative and qualitative data on sky quality parameters as possible. This is preliminary data and it will determine whether the application proceeds to the next stage.

If, after examination, the request is accepted, the Foundation will provide the *Manual for Obtaining Astronomical Data*, which provides detailed information on the methodology to be used when collecting data for the Audit.

After using the system as suggested from the Starlight Foundation, provide all the qualitative and quantitative data on the quality of the sky available to the petitioner. You can also attach pictures of the sky to complement these data.

<p>General description<sup>5</sup></p>	
<p>Borders and buffer zones</p>	



Parameters determining Sky Quality<sup>6</sup> :

- Cloud Coverage
- Seeing
- Sky Transparency
- Brightness

Current use of the site

Sky protection measures

**19. Names and location (geographical coordinates) of main towns, tourist resorts and any other likely sources of light pollution:**

Inside the candidate Starlight Reserve

Inside the buffer zone for the candidate Starlight Reserve

Within 50 km of the boundaries of the candidate Starlight Reserve

**20. Base data for the candidate Starlight Reserve's relevance to the following:**

Culture, education and research

Culture of astronomy

Environment and biodiversity

Intelligent lighting and light pollution

Sustainable tourism<sup>7</sup>

**21. Scientific, astronomical, environmental protection or light pollution reduction activities already operating or in development at the candidate Starlight Reserve.**

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**22. Science, culture or education based tourist activities already operating at the candidate Starlight Reserve.**

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andidate Starlight Reserve.

**24. New activities that could be developed if certification as a Starlight Reserve is achieved.**

Provide a brief description

**25. Amount of accommodation available in the area surrounding the candidate Starlight Reserve.**

Provide a brief description of the existing accommodation



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## CONTRIBUTION TO THE STARLIGHT INITIATIVE

**26. Our organization has the capacity to establish and manage the candidate Starlight Reserve and the protection of its sky**

YES  
*(please explain)*

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NO  
*(please explain)*

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**27. Our organization intends to train specialist personnel (for example "Starlight Guides") to operate Star Tourism activities and develop the associated equipment and infrastructure.**

*(please explain)*

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**28. We are able to provide pro-active support for the establishment of a Starlight Reserve in the designated area.**

YES  
*(please explain)*

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NO  
*(please explain)*

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**29. In addition to the above, we can contribute to the Starlight Initiative in the following ways:**

*(please explain)*

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**30. We believe that participating in the Starlight Initiative will benefit our organization in the following ways:**

*(please explain)*

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**31. If our organization chooses to proceed with Starlight Certification and we obtain Starlight Reserve status, we would like to be described in Starlight Foundation activities and communications as follows:**

*(please provide a description):*

1. *International, national, regional or local.*
2. *Africa (AFR), North America (NAM), South America (SAM), East Asia (EAS), South Asia (SAS), Europe (EUR), Middle East (MES), The Pacific (PAC). Please provide additional descriptions if necessary.*
3. *Governmental (GVT); Tourism Governance Organization (TGO); Destination Management Organization (DMO); Private Business Concern(PBC); Education and Knowledge Management, including scientific research (EKM); Not-for-profit organization, including Foundations (NPF), Associations (NPA) and other non-governmental organizations (NGO). Please provide additional descriptions if necessary.*
4. *Government sector/business, scientific/educational, tourism, other.*
5. *Plan of the site, if available.*



6. *Relevant information on night sky quality in dark areas, if available. Protection ( legislation and regulations in place, owner, stakeholders).*
7. *Hotel/Accommodation, Restaurant/Catering, Health/Spas/Fitness/Wellbeing, Tour Operator, Travel Agent, Cruises, Sea Transport, Port Management and Services, Road Transport, Rail Transport, Vehicle Hire, Air Transport, Airport Management and Services, Cultural tourism, Museums and Cultural Centres, Performing Arts, Music, Entertainment; Theme Parks, Nature Tourism, Adventure Tourism, Sports Tourism, Youth Tourism, Social Tourism.*

Starlight Certification pre-registration will take effect on payment of the corresponding fees. Once the application form has been received with preliminary data on sky quality and information about existing or planned cultural, educational, astronomical, environmental protection, landscape, tourist and anti light pollution activities the Foundation will determine whether the criteria for proceeding with certification have been met. The applicant will be notified of the costs involved and the process to be followed, which may differ in each case.

**Signed by**

(name and position)

**Signature:**

**Date and location:**

I want to receive information about events and activities of the foundation, information about their certifications, news related to the defense of the night sky and blog posts. Also I wish to receive the Foundation's newsletter. Otherwise, enter NO:



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